

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 1 June 2024 to 30 September 2024

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at committee@brent.gov.uk or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Community Health & Wellbeing)

[Cllr Farah](#) (Public Safety & Partnerships)

[Cllr Donnelly-Jackson](#) (Resident Support & Culture)

[Cllr Tatler](#) (Regeneration, Planning & Growth)

[Cllr Krupa Sheth](#) (Environment & Enforcement)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Knight](#) (Housing)

[Cllr Rubin](#) (Employment, Innovation & Climate Action)

Publication Date: June 2024

email: committee@brent.gov.uk

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
July 2023					
<p>Authority to Procure Mechanical and Electrical Contracts Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p>KEY</p> <p>Report: Part exempt</p>	Director - Housing Services	Director - Housing Services	Cabinet Member for Housing (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
September 2023					
<p>Award of contract for the delivery of Church End Youth Anchor provision Award of contract for the delivery of Church End Youth Anchor provision.</p> <p>(Note: Added to Forward Plan on 21 July 2023)</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler), Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 25 Sep 2023	Planning and Regeneration Grace.Nelson2@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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December 2023					
<p>Provision of Library Books and Audio Visual Materials To request authority to award a call-off contract for the provision of Library Books and AV Materials from a framework established by the Central Buying Consortium Library Group (CBC).</p> <p>Brent Libraries is an associate member of the CBC Library Group. West Sussex County Council being the lead authority for this Group procurement.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 5 Dec 2023</p>	<p>Library Stock Development Manager Tel: 020 8937 3465 Allan.Costello@brent.gov.uk</p>
<p>Authority to Award a Contract for Technical Consultancy Services Authority to award a contract to the successful bidder for Technical Consultancy Services using the Fusion 21 Framework Agreement</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Housing (Councillor Promise Knight)</p>	<p>Not before 11 Dec 2023</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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January 2024

<p>Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Community Health & Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 1 Jan 2024</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p>Authority to trigger the second stage of the two stage design and build contract at Picture Palace To request approval to trigger the second stage of the two stage design and build contract at Picture Palace.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>8 Jan 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road</p> <p>To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Community Health & Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 1 Jan 2024</p>	<p>Supplier Relationship Manager Karen.Wren@brent.gov.uk</p>
<p>February 2024</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Termination of contract with Achieve Together for the Care and Support at 124 Harrowdene Road Termination of contract with Achieve Together for the Care and Support at 124 Harrowdene Road.</p> <p>124 Harrowdene Road is a Brent Supported Living property that has no residents in situ and no care and support services being provided.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	2 Feb 2024	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
March 2024					
<p>Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p>KEY</p> <p>Report: Part exempt</p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award contracts for care and support at LD Supported Living Sites To award contracts for care and support at LD Supported Living Sites</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Authority to tender for the provision of care and support at LD Supported Living sites To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	1 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p>Home care Framework to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Community Health and Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	1 Mar 2024	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for the Kilburn Library Refurbishment Project Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 1 Mar 2024</p>	<p>Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk</p>
April 2024					
<p>Extra Care Extension: Beechwood, Tulsi, Harrod, Rosemary and Willow and Newcroft Settings To request a 12-month contract extension for six Extra Care Housing facilities with effective dates from June 2024 to June 2025. This additional year will allow adequate time to tender for the future provision of services.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Cabinet Member for Community Health & Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 17 Apr 2024</p>	<p>Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Procure a Heating Optimisation Contractor for Granville Homes Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	Not before 23 Apr 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Award a Contract for Technical Consultancy Services Award a contract for technical consultancy services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	Not before 23 Apr 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk
<p>Authority to Tender for Household Removal Services for the London Borough of Brent Authority to tender for household removal services for the London Borough of Brent.</p> <p>KEY</p> <p>Report: Open</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	Not before 23 Apr 2024	Regeneration Project Officer Tel: 020 8937 2596 Modupe.Lawal@brent.gov.uk
May 2024					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award contracts for the provision of Public Space CCTV Surveillance Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Corporate Director of Neighbourhoods & Regeneration</p>	<p>Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth), Cabinet Member for Public Safety & Partnerships (Councillor Harbi Farah)</p>	<p>1 May 2024</p>	<p>Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk,</p> <p>Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.gov.uk</p>
<p>Authority to award the contract for the heating system replacement works contract at Uxendon Manor Primary School To request authority to award the contract for the heating system replacement works at Uxendon Manor Primary School as per Contract Standing Orders 88 and 89.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Finance & Resources</p>	<p>Director - Property and Assets</p>	<p>Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)</p>	<p>8 May 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

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<p>Authority to Award - Contact Centres - Shared Technology Services Authority to Award - Contact Centres - Shared Technology Services</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 23 May 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
June 2024					
<p>Tenant and Leaseholder Engagement Strategy To approve formal consultation to be carried out on the draft tenant and leaseholder engagement strategy and approve the sub document Building Safety Engagement Strategy.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Housing (Councillor Promise Knight)	17 Jun 2024	Head of Affordable Housing and Partnerships Tel: 020 8937 1131 Emily-Rae.Baines@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Vale Farm Leisure Centre Procurement Options to consider the various methods of providing the Leisure Centre facilities from 2025 onwards and agree on a method of service provision.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health and Wellbeing (Councillor Neil Nerva)	17 Jun 2024	Active Lifestyles Manager, Public Health Sarah.Hawken@brent.gov.uk
<p>Corporate Performance Report - Quarter 4 2023-24 To note the Borough Plan 2023-24 performance reporting for Q4.</p> <p>Non-Key Decision</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)	17 Jun 2024	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Travel Assistance Policy To approve and agree the newly developed Travel Assistance Policy.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl), Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	17 Jun 2024	Head of Strategic Support pauline.jones@brent.gov.uk
<p>Draft Private Housing Strategy To present the draft Private Housing Strategy.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	17 Jun 2024	Head of Service - Private Housing Tel: 020 8937 4037 Triza.Handa@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Provision of Laptops, associated services and products for the London Borough of Lewisham To approve the contract for provision of Laptops, associated services and products for the London Borough of Lewisham.</p> <p>KEY</p> <p>Report: Part exempt</p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 7 Jun 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p>Provision of Health Educator service for Brent Health Matters To awarding the contract following procurement for provision of the Health Educator service for Brent Health Matters</p> <p>KEY</p> <p>Report: Part exempt</p>	Director of Brent Integrated Care Partnership	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 10 Jun 2024	Programme Director, Brent Health Matters Tel: 07918377322 Nipa.Shah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for an Independent Travel Training Service To request authority to tender for a provider of Independent Travel Training.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Children & Young People, Corporate Director of Finance & Resources</p>	<p>Corporate Director of Finance & Resources, Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 19 Jun 2024</p>	<p>Head of Transport Operations richard.murphy@brent.gov.uk</p>
<p>Authority to Tender for Debt Advice Service To request authority to tender for a provider to deliver a Debt Advice Service in Brent Hubs.</p> <p>KEY</p> <p>Report: Open</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 20 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>
<p>Authority to Award for Debt Advice Service To request authority to award for a provider to deliver a Debt Advice Service in the Brent Hubs.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Corporate Director of Partnerships, Housing & Residents Services</p>	<p>Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 27 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for Community Wellbeing Service To request authority to tender for a provider to deliver to deliver a Community Wellbeing Service at the New Millenium Centre.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Resident Services	Cabinet Member for Resident Support and Culture (Councillor Fleur Donnelly-Jackson)	Not before 20 Jun 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk
<p>Authority to Award for Community Wellbeing Service To request authority to award for a provider to deliver the Community Wellbeing Service at the New Millenium Centre.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Resident Services	Cabinet Member for Resident Support and Culutre (Councillor Fleur Donnelly-Jackson)	Not before 27 Jun 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to award a contract for Independent Reviewing Officers (IRO) for Children Looked After Reviews and Foster Carer Reviewing Officer (FCRO) Approval to award a contract for the provision of Independent Reviewing Officers (IRO) for Children Looked After reviews and Foster Carer Reviewing Officer (FCRO).</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Corporate Director of Children & Young People</p>	<p>Corporate Director of Children & Young People</p>	<p>Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)</p>	<p>Not before 28 Jun 2024</p>	<p>Service Manager, Inclusions Service Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk</p>
<p>Authority to Tender for a Contract for Social Isolation and Loneliness Prevention Plus Service To seek authority to tender for a contract for Social Isolation and Loneliness Prevention Plus Service.</p> <p>KEY</p> <p>Report: Part exempt</p>	<p>Director of Public Health</p>	<p>Director of Public Health</p>	<p>Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 28 Jun 2024</p>	<p>Senior Public Health Strategist Tel: 020 9837 6558 Caroline.Evans@brent.gov.uk</p>
<p>July 2024</p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Brent Post-16 Skills Strategy To agree the approach to finalising the Brent Post-16 Skills Strategy and its implementation.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)	15 Jul 2024	Head of Employment, Skills and Enterprise Tel: 020 8937 2135 Ala.Uddin@brent.gov.uk
<p>Community Grants Fund (NCIL) 2023-24 - Projects over £100,000 To approve the recommendation to award in principle the Community Grants Funding (NCIL) to Step Up Hub of £114,000 and Forrest United (1973) Youth Football Club the amount of £146,976.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Director - Communities & Partnerships	Cabinet Member for Public Safety & Partnerships (Councillor Harbi Farah)	15 Jul 2024	Community and Social Infrastructure Lead Tel: 020 8937 2897 angela.collins@brent.gov.uk
<p>Authority to Award - Provision of Computer Hardware for Shared Technology Services Authority to Award - Provision of computers and associated hardware.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	15 Jul 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Tender for a Day Opportunities Framework for Adults To request authority to tender for a Day Opportunities Framework for adults.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	15 Jul 2024	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk
<p>Authority to award contracts for the provision of Parking and Traffic CCTV Enforcement Services Authority to award a 4+1+1 year contract following the conclusion of a competitive tender process for Parking and Traffic CCTV Enforcement Services.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	15 Jul 2024	Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk
<p>Uncollectable Debt Write-Offs To note the uncollectable debt write-offs in the reporting period.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	15 Jul 2024	Service Manager – Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	15 Jul 2024	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
<p>Medium Term Financial Outlook This report sets out the overall financial position facing the Council and highlights the significant risks, issues and uncertainties with regards to the Council's Medium Term Financial Strategy (MTFS).</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	15 Jul 2024	Head of Finance Tel: 020 8937 1731 benjamin.ainsworth@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Quarter 1 Financial Forecast 2024/25 This report sets out the current forecast of income and expenditure versus the revenue budget for 2024/25 and other key financial data.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	15 Jul 2024	Head of Finance Tel: 020 8937 1731 benjamin.ainsworth@brent.gov.uk
<p>Year End Outturn 2023/24 This report sets out the outturn for income and expenditure versus the revenue budget and capital programme for 2023/24 and other key financial data</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	15 Jul 2024	Head of Finance Tel: 020 8937 1731 benjamin.ainsworth@brent.gov.uk
<p>Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees.</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	15 Jul 2024	Deputy Director - Democratic Services amira.nassr@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to Award a Contract for Social Isolation and Loneliness Prevention Plus Service To seek authority to award a contract for Social Isolation and Loneliness Prevention Plus Service</p> <p>KEY</p> <p>Report: Part exempt</p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 8 Jul 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk
<p>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF) To vary the original agreement and extend the dates to March 2027.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 10 Jul 2024	Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Authority to enter into a contract with Bumblebee Property Services Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p>KEY</p> <p>Report: Part exempt</p>	Cabinet Member for Housing	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	10 Jul 2024	Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk
<p>Authority to Award – Provision of Cyber Incident Response Platform and Services To request authority to award a contract for the provision of cyber incident response platform and services</p> <p>KEY</p> <p>Report: Part exempt <i>*Added to Plan 26 June 2024</i></p>	Corporate Director of Finance and Resources	Corporate Director of Finance and Resources	Deputy Leader and Cabinet Member for Finance and Resources (Councillor Mili Patel)	Not before 25 July 2024	Assistant Category Manager Tel: 07951148778 Amin.Jan@brent.gov.uk
August 2024					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Property Strategy 2024-2027 To to request approval for the Property Strategy 2024-2027</p> <p>KEY</p> <p>Report: Open</p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	12 Aug 2024	<p>Property and Projects Tel: 020 8937 2529 denish.patel@brent.gov.uk,</p> <p>Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>
<p>Commission of Major Works Contract for Windmill Court Approve the commission of major works to Windmill Court.</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	Before 30 Aug 2024	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>
September 2024					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p>Commission of Major Works Contract for Lodge Court and Manor Court Approve the commission of major works for Lodge Court and Manor Court</p> <p>KEY</p> <p>Report: Part exempt</p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Promise Knight)	Before 30 Sep 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk